

28 April 2025

Dear Parents and Carers of Year 7 and 8 Pupils

Attendance Monitoring and Support for Year 7 and 8 Pupils

I am writing to share some important information recently published by the Department for Education (DfE) regarding pupil attendance. National data highlights a concerning trend: school attendance for pupils often declines during their first year at secondary school and continues to fall as they move into Year 8.

At Turves Green Boys' School, we are fully committed to supporting our pupils and families to ensure that every child has the best possible opportunity to succeed. With this in mind, we will be closely monitoring the attendance of all Year 7 pupils throughout the academic year. Early identification and support are crucial to prevent attendance issues from escalating, and we are determined to implement the right interventions at the earliest opportunity. This proactive approach will also help to avoid matters being referred to the Education Legal Intervention Team.

To support our pupils and families, we have a dedicated Pupil Support Services Team, which includes:

- **Attendance Manager** – Working to address attendance-related concerns and ensure children are engaging fully in their education.
- **School Social Worker** – Providing assistance to families and children facing complex challenges.
- **Mental Health Support Worker** – Focusing on emotional and mental health needs.
- **Wellbeing Success Centre Manager** – Helping pupils overcome barriers to learning and promoting resilience.

For families who may require additional support, we are also able to guide you through the Early Help process. Early Help is designed to identify and address challenges before they escalate into more serious concerns, ensuring children and families receive the right interventions at the right time.

If you would like to explore support options further, please contact:

- **Mr Rogers** – Deputy Headteacher / Designated Safeguarding Lead
Email: srogers@tgbs.co.uk
- **Miss Brooker** – School Social Worker / DDSL
Email: hbrooker@tgbs.co.uk
- **Mrs Sanders** – Attendance Manager / DDSL
Email: lsanders@tgbs.co.uk



If you would like to discuss any matters related to attendance or require assistance, please also feel free to contact your child's Head of House:

- **Austin House:** Option 1 – Head of House: Mr Brennan
(sbrennan@tgbs.co.uk)
- **Boulton House:** Option 2 – Head of House: Mr Stafford
(dstafford@tgbs.co.uk)
- **Tolkien House:** Option 3 – Head of House: Mr Kelley
(jkelley@tgbs.co.uk)

We strongly encourage you to reach out if you feel your child would benefit from additional support. Our team is here to work alongside you to ensure the best possible outcomes for all our pupils and their families.

Thank you for your continued support in promoting strong attendance habits for your child.

Yours faithfully



Mr J Till
Headteacher



Mr T Walker
Head of School



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PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE CHANGING



With the introduction of the new national framework for penalty notices, the following changes will come into force for penalty notice fines issues after **19th August 2024**

PER PARENT, PER CHILD

Penalty Notice Fines will be issued to each parent, for each child that was absent.

For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines (6 in total)

5 CONSECUTIVE DAYS OF TERM TIME LEAVE

Penalty Notices Fines will be issued for Term Time Leave of 5 or more consecutive days. Inset training days are school days and can be included in the 5 or more consecutive days where there was an intent to be absent for the term time leave.

10 sessions of unauthorised absence in a 10 -week period

Penalty Notice Fines will be considered when there has been 10 sessions of unauthorised absence in a 10 week period

1ST OFFENCE

The first time a Penalty Notice is issued for Term Time Leave or irregular attendance the amount will be £160 per parent, per child paid within 28 days. Reduced to £80 per parent, per child if paid within 21 days.

2ND OFFENCE (within 3 years)

The second time a Penalty Notice is issued for a term Time Leave or Irregular Attendance the amount will be £160 per parent, per child paid within 28 days.

3RD OFFENCE AND ANY FURTHER OFFENCES (Within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £1000 per parent, per child. Cases found guilty in the Magistrates' Court can show on the parents future DBS certificate, due to failure to safeguard a child's education.



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